


ENDO 2017 – Online Group Registration Process

Step 1 –

Log in Window will appear where system will ask you to create your account –

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February 16-19, 2017 Hyderabad, India











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Sign in with your existing account **Create a new user account** Social Sign in

Account Email *	<input type="text"/>
Confirm Account Email *	<input type="text"/>
Password *	<input type="password"/>
Re-enter Password *	<input type="password"/>

Note : Accommodation will be added shortly. You can use the same log-in information to book your accommodation at a later point in time.

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Step 2 –

System will ask you three type of Details –

- First Option –
If you are registering only as Group Leader
Or you are registering as Group Member along with Group Leader as well
- Second option -
You want one standard Invoice called Group Invoice for all Group Members
Or you want Individual Invoices for all Group Members
- Third Option -
System will ask you for Group Size & Group Member names

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Group Registration

Group Details
 I will not be a registered attendee

Group Payment Option

Single Group Payment
 Invoice Individual Group Members

Group Members

Group Size

	First Name	Last Name
(Group Leader)1. *	<input type="text" value="Divya"/>	<input type="text" value="Verma"/>
2. *	<input type="text" value="Rohit"/>	<input type="text" value="Malik"/>
3. *	<input type="text" value="Ashish"/>	<input type="text" value="Rajput"/>

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Step 3 –

Please enter your personal details here

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Welcome to the Online Registration page of ENDO 2017
Please fill your personal details below. Fields marked with * are mandatory.

Title *	Ms.
First Name *	Divya
Last Name *	Verma
Institution *	MCI
Email Address *	divyadeep.verma@mci-group.com
Office Phone	
Mobile Phone *	8800766400
Address *	ghghghjh
City *	kjhkhj
State	
Postcode *	67687678
Country *	India

What is your main reason for registering?

- Scientific Program
- Keynotes / Speakers
- Networking / Peer interactions
- Panel Discussions

 upendersharma16@gmail.com Account Sign out

[Next](#)

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Step 4 –

Please select the registration services against which you want to register

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REGISTRATION CATEGORIES

All prices are in INR & exclusive of 15% taxes on this page. 1USD = INR 68

<input type="radio"/> Society Member (USD 150 / INR 10200)	INR 10200.00
<input checked="" type="radio"/> Regular Delegate (USD 200 / INR 13600)	INR 13600.00
<input type="radio"/> Fellows, Nurses & Technicians (USD 100 / INR 6800)	INR 6800.00
<input type="radio"/> Hands-on Training only (USD 100 / INR 6800)	INR 6800.00

NOTE :

1) Regular rates include admission to all scientific sessions, poster exhibition, scientific exhibition, learning center and postgraduate course, as well as access to congress materials, all coffee-breaks and lunches.

2) Rates for hands-on training only include admission to the poster exhibition, scientific exhibitions and the learning center only.

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Step 5 –

Please select the Gala Dinner ticket if you want to purchase the same or else move ahead by clicking on Next

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GALA DINNER

All prices are in INR & exclusive of 14.5% taxes on this page.

Date: Feb 17 2017 Time: 7:00 - 1100 P.M.

No. of Tickets INR 2100.00

Guest Name 1

Title

First Name

Last Name

Organization

Position

Guest Name 2

Title

First Name


Last Name

Organization

Position

Guest Name 3

Title


 upendersharma16@gmail.com [Account](#) [Sign out](#) [Back](#) [Next](#)

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Step 6 –

Click on Register button reflecting against the names of your group members & follow the same procedure to fill in their personal details & selecting the appropriate registration service for them

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Summary

Please verify the details as shown below. All prices are in INR (₹)

Contact	Status	Total Amount	
Divya Verma	Completed	18055.00	Edit/View
Rohit Malik	Completed	18055.00	Edit/View
Ashish Rajput	To Be Completed	0.00	Register
Total Amount (Paid by group contact)		36110.00	

[Edit Group](#)












Terms and Conditions

Registration and/or admittance to the ENDO 2017 congress shall be limited solely to participants who are 18 years of age or older, due to current health and safety regulations and legislation in effect. Any registration by anyone who is under 18 is unauthorized and in violation of these Terms and Conditions and will automatically result in the forfeit of their registration. You hereby accept that identification is to be provided to congress staff upon request. By registering to the congress or entering the congress you represent and warrant that you are 18 years of age or older, and that you agree to and to abide by all of the Terms and Conditions of this congress. As a registered attendee of the ENDO 2017 Congress, you agree:

- To grant permission for WEO and MCI to use your likeness in a photograph or video in any and all of its publications and presentations, including website entries, without payment or any other consideration.

I Agree *

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Step 7 –

After completing Registration of all the Group Members Click on I Agree Button & move ahead by Clicking on Next Button

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Summary

Please verify the details as shown below. All prices are in INR (₹)

Contact	Status	Total Amount	
Divya Verma	Completed	18055.00	Edit/View
Rohit Malik	Completed	18055.00	Edit/View
Ashish Rajput	Completed	18055.00	Edit/View
Total Amount (Paid by group contact)		54165.00	

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I Agree *

This field is required.

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Step 8 –

Choose the payment option on below page

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Payment

	INR
Registration Total	INR 54165.00
Includes tax	INR 7065.00
Amount Payable	INR 54165.00










Payment Method

Pay Later

Purchase Order

Online credit card payment

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Step 9 –

- If you will select Pay Later option on the above page you will receive a Registration Acknowledgement letter with Invoice as an attachment.
- Purchase Order – Enter your Purchase Order number by selecting this option, which in return will be mentioned on your Invoice. Later you can show that Invoice to your Finance to initiate the payment
- If you will make your payment online you will receive your confirmation right after making the payment