ENDO 2017
Abstract / Video Submission Guidelines

Important Dates

<table>
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<th>Event</th>
<th>Date</th>
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<td>ENDO 2017</td>
<td>February 16 – 19, 2017</td>
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<tr>
<td>Abstract / video submission opens</td>
<td>February 1, 2016</td>
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<tr>
<td>Abstract / video submission closes</td>
<td>August 31, 2016</td>
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Abstract Categories

- Clinical Endoscopic Practice
- Colon and Rectum
- ERCP: Biliary/pancreas
- ERCP: Biliary
- ERCP: Pancreas
- Endoscopic Technology
- Endoscopic Ultrasound
- Esophagus
- Pediatric Endoscopy
- Stomach and Small Intestine

Each category is divided into a number of subcategories. Abstract/video authors are asked to choose subcategories from the main categories during the submission process.

General Information

ENDO 2017 encourages work that contains basic, clinical or translational research findings. Please read the following guidelines carefully before submitting your abstract/video:

- Abstracts and videos may be submitted online via the ENDO 2017 Abstract Submission System. Submissions by fax, post or email will not be considered.

- All abstracts must be written in English.
- It is the author’s responsibility to submit a correct abstract. Any errors in spelling, grammar or scientific fact in the abstract text will be reproduced as typed by the author.

- Abstracts will not be considered for presentation if they have been published as an article or have been accepted for publication (including manuscripts) in printed or electronic formats upon the August 31, 2016 submission deadline.

- The ENDO 2017 abstract and video submission closes on August 31, 2016 at 23:59 India Standard Time. No further edits to abstracts, author additions or changes to author information will be possible after this date.

Contact

- For technical questions regarding the abstract submission system, please contact the abstract support team at endo2017@abstractserver.com

- Questions regarding the content of the abstract should be addressed to endo2017@worldendo.org

Abstract / Video Submission Process

Personal Account

Before submitting an abstract/video, authors must create a personal account in the ENDO 2017 Abstract Submission System. More than one abstract/video can be submitted from one account. After an abstract has been created, modifications can be made until the August 31, 2016 submission deadline.

Choose an Abstract Category

The abstract category is the general heading under which the abstract will be reviewed and later published, if accepted. The abstract category which best describes the subject of the abstract should be chosen. During the submission process, submitter will be asked to select one subcategory from one main category.

Abstract Structure

Abstracts submitted should contain concise statements of:

- **Aims:** indicate the purpose and objective of the research, the hypothesis that was tested or a description of the problem being analyzed or evaluated.

- **Methods:** describe the study period / setting / location, study design, data collection and methods of analysis used.

- **Results:** present as clearly and in as much detail as possible the findings / outcome of the study. Please summarize any specific results.

- **Conclusions:** explain the significance of your findings / outcomes and future implications of the results.
**Word Limits**

The abstract text body is limited to 300 words including the title. Titles are limited to 25 words.

**Tables**

One table can be included, with maximum 7 rows and 10 columns.

**Videos**

- The length of the video should be maximum five minutes. The file size should be maximum 200 MB.
- Videos submitted online should not include author and institution information. Any patient identifying information must be excluded or obscured from video films and narration.

**Submission Confirmation**

After submission, a confirmation email will be sent to the submitter. In order to receive confirmation, please ensure that emails from endo2017@abstractserver.com are not marked as spam by your e-mail provider.

**Policies for Abstract / Video Submission**

**Copyright Policy**

Abstracts should not include libelous or defamatory content. Material presented in abstracts should not violate any copyright laws. If figures/graphics/images have been taken from sources not copyrighted by the author, it is the author’s sole responsibility to secure the rights from the copyright holder in writing to reproduce those figures/graphics/images for both worldwide print and web publication. All reproduction costs charged by the copyright holder must be borne by the author.

**Resubmission Policy**

An abstract which has been previously published or presented at a national, regional or international meeting can be submitted provided that there are new methods, findings, updated information or other valid reasons for submitting.

If preliminary or partial data have been published or presented previously, the submitting author will be required to provide details of the publication or presentation. This information will be considered by ENDO 2017 Scientific Committee when making final decisions.

If the author neglects to provide these required details and justification, or if evidence of previous publication or presentation is found, the abstract will be rejected.

**Plagiarism**

The conference organizers regard plagiarism as serious professional misconduct. If plagiarism is identified, the abstract and any other abstracts submitted by the same author are rejected.
Review and Selection Process

All submitted abstracts will go through a blind peer-review process carried out by an international reviewing committee. The ENDO 2017 scientific committee uses abstract scores and rankings to develop the final congress program and select abstracts for oral or poster presentation at ENDO 2017.

Abstract / Video Presentation

A small number of highest-scoring abstracts are selected for presentation in oral presentation sessions; the majority of the abstracts will be displayed in the Poster Exhibition.

Submitted videos will be selected either for presentation during the Video Marathon session, oral presentation sessions, or as ePosters.

Submitters who do not wish to be considered for oral presentation have the option of requesting that their abstract be considered only for poster / ePoster presentation.

Notification of Acceptance or Rejection to Corresponding Author

Notification of acceptance or rejection will be sent to the submitting (corresponding) author. Please note that only the corresponding author will receive an email concerning the status and is responsible for informing all co-authors. Authors whose abstracts have been accepted will receive instructions for the presentation of their abstracts.

If an author is invited to present and does not confirm their participation, the abstract/video may be withdrawn. Declined invitations will result in automatic withdrawal.

Common reasons for rejection:
- Abstract poorly written
- Clear objective and/or hypothesis missing
- Linkage between different parts of the abstract not comprehensible
- Summary of essential results inadequate and/or missing

Abstract Withdrawal

ENDO 2017 will withdraw an abstract upon written request from the submitting author. Requests for withdrawal must be made by September 15, 2016. After this date, ENDO 2017 cannot guarantee that a withdrawn abstract will be excluded from publication. Requests to withdraw an abstract must contain the submitting author’s name and abstract title. To withdraw an abstract, please contact endo2017@worldendo.org

Publication of Accepted Abstracts

The submission of the abstracts constitutes the authors’ consent to publication. All abstracts accepted for presentation will be published in the journal Digestive Endoscopy (DEN) ENDO 2017 abstract supplement.